

# TimeControl® & Open Plan®

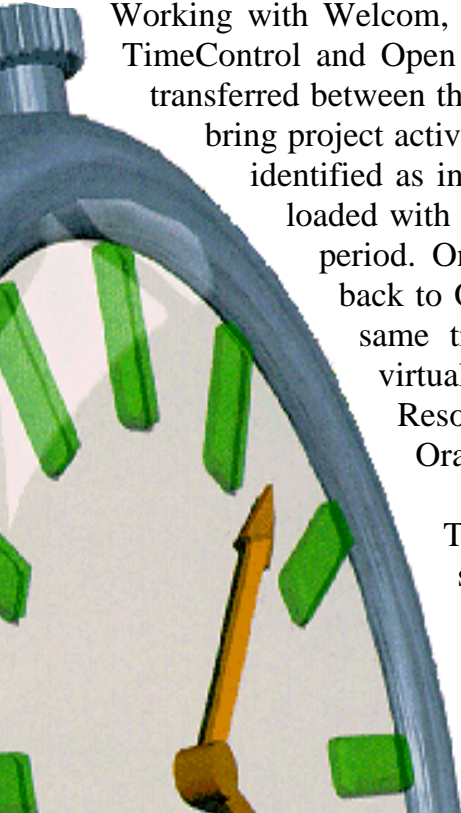
## *Integrated Scheduling and Time Tracking*

Collecting labor hours and activity progress across an entire enterprise can be a challenge. All too often, timesheet systems designed for payroll purposes do not provide the structure for project-oriented businesses to track effort per task.

Trying to implement a timekeeping system that will work across the enterprise and serve both Finance and Project Management can frighten even the most hardened project managers.

To solve this problem, HMS Software created TimeControl, a client/server timesheet system specifically designed to collect labor actuals and project progress for project-oriented businesses. Now, for the first time, both project and non-project personnel can use the same system across the entire enterprise.

TimeControl provides an easy-to-use Windows or Web interface company-wide use. Users select tasks from a simple drop-down list that includes only the project and non-project charge codes appropriate to them. Users can also enter activity progress directly in the timesheet view. Once entered, automated validation rules immediately tell the users if their timesheets comply with the various business rules that apply to them. Timesheets can then be passed through as few or as many levels of approval as required.



Working with Welcom, HMS Software created a bi-directional interface between TimeControl and Open Plan that enables project progress data to be seamlessly transferred between the two systems. TimeControl links directly to Open Plan to bring project activities into the timesheet system for updates. If resources are identified as individuals in Open Plan, their timesheets can even be pre-loaded with the tasks they were scheduled to do during a specific time period. Once all timesheets are collected, TimeControl sends data back to Open Plan, allowing multiple projects to be updated at the same time. User-definable links allow you to create links to virtually any finance system including most ERP (Enterprise Resource Planning) systems, such as SAP, Peoplesoft and Oracle.

TimeControl provides extensive flexibility behind the scenes. Administrators can manipulate unlimited rates, codes, WBS elements and user-defined fields. TimeControl allows security on menus, reports and even field-by-field. TimeControl can store data directly into Oracle, Sybase, MS SQL Server, Informix, Interbase, FoxPro and Paradox formats.

# Integration with Open Plan and TimeControl

## Benefits of using TimeControl and Open Plan together:

- ensures consistency of time data between payroll and project management systems
- collect labor hours from both project and non-project personnel
- provides an audit trail of actual labor costs
- uses a single timesheet system for both finance and project requirements

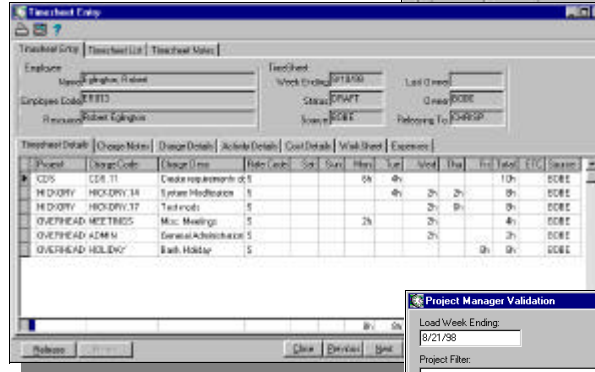
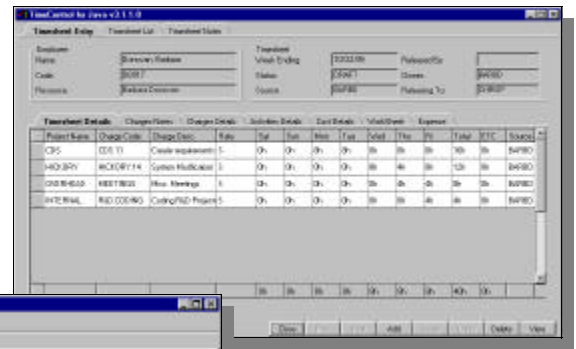
## Benefits of TimeControl:

- a timesheet solution for everyone in the company, not just project team members
- easily links to corporate finance, payroll and ERP systems
- client/server system designed for an unlimited number of users
- automated validation rules simplify the timesheet authorization process
- both a Windows and Web interface for widespread deployment
- Matrix Approval Process for Labor Actuals™ is ideal for both Project Management and Finance Department use

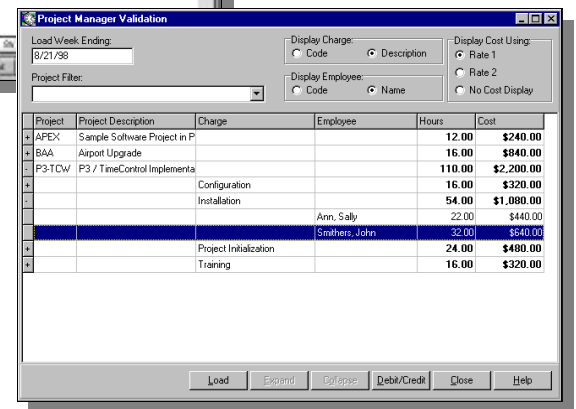
## Benefits of Open Plan:

- integrated multi-project scheduling
- analyzes a project's status with what-if analysis capabilities
- compares current and target projects
- allows concurrent multi-user access to the same project
- flexible graphical user interface that adheres to accepted standards

TimeControl includes both a Windows and Web interface.



TimeControl's easy-to-use interface makes it simple to roll out to all employees.



The Project Manager Validation screen lets project managers see and approve changes by project and activity.

**TimeControl links bi-directionally with Open Plan, moving activity information to the timesheet system and activity progress from the timesheet back to Open Plan.**

**Problem:** Your company needs a timesheet system that can be used by everyone, even non-project related employees, and can easily link not only with your financial and payroll systems, but also your Open Plan data.

**Solution:** TimeControl is a flexible and scaleable timesheet system designed to meet both finance and project management requirements.

**Problem:** Collecting actual hours per activity manually or through the payroll timesheet system is all but impossible.

**Solution:** Implement TimeControl as the corporate timesheet system for all employees and automatically move timesheet data to Open Plan when appropriate.

**Problem:** All project costs must be auditable for capitalization and finance requirements.

**Solution:** Collect the project actuals in TimeControl and send them to both the project and finance systems. TimeControl will manage the audit trail automatically.

For more information, contact:

**HMS Software**

1000 St-Jean Blvd., Suite 711  
Pointe-Claire, Quebec H9R 5P1

Tel: +1 514 695 8122

Fax: +1 514 695 8121

Email: sales@hmssoftware.ca

Web: www.timecontrol.com

